

MOTION BY SUPERVISOR MARK RIDLEY-THOMAS

MAY 27, 2014

**Protecting Sensitive Personal and Public Health Information**

During the last several years, data breach vulnerabilities have increased as a result of burglaries, thefts, and computer intrusions attacks. The County of Los Angeles (County) must ensure that appropriate safeguards are in place that protect public data and avoid the penalties and fines that may be imposed when unprotected confidential/sensitive information such as personally identifiable information and protected health information is breached.

On May 8, 2007, the Board of Supervisors approved Policy # 6.110 – Protection of Information on Portable Computing Devices, which requires all laptop computers to be encrypted. This policy should be extended to include the encryption of County departments’ computer workstation hard drives to increase the level of protection of confidential/sensitive data including personally identifiable information and protected health information.

**I THEREFORE MOVE THAT THE BOARD OF SUPERVISORS:**

1. Direct the Chief Information Officer (CIO), in collaboration with the CIO Council and Information Security Steering Committee, to prepare a Technology Directive and implement a plan to encrypt County workstation hard drives to protect personally identifiable information and protected health information. The CIO shall provide a written progress update to the Board of Supervisors every 120 days until implementation is completed.

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**MOTION**

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RIDLEY-THOMAS	_____
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ANTONOVICH	_____
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2. Direct the Chief Executive Officer (CEO), in coordination with County Counsel and the CIO, to propose a plan to require all County-contracted agencies that exchange personally identifiable information and protected health information data with the County, to encrypt this sensitive information on their portable and workstation devices as a condition of their County contracts. The CEO, CIO and County Counsel shall report back with a proposed plan in 60 days.

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(YV/MA)